## BUSINESS OCCUPATIONS AND PROFESSIONS TITLE 19. SECURITY GUARD AGENCIES AND SECURITY GUARD CERTIFICATION SUBTITLE 3. SECURITY GUARD AGENCY LICENSES

Md. BUSINESS OCCUPATIONS AND PROFESSIONS Code Ann. § 19-308 (2014)

- § 19-308. Term and renewal of licenses -- In general
- (a) Staggered expiration of licenses. -- By regulation, the Secretary shall stagger the terms of the licenses.
- (b) Term. -- Unless a license is renewed for a 3-year term as provided in this section, the license expires on the date the Secretary sets.
- (c) Renewal notice. -- At least 1 month before a license expires, the Secretary shall mail to the licensee, at the last known address of the licensee:
  - (1) a renewal application form; and
  - (2) a notice that states:
    - (i) the date on which the current license expires;
- (ii) that the Secretary must receive the renewal application and the statements required under § 19-309 of this subtitle, at least 15 days before the license expiration date, for the renewal to be issued and mailed before the license expires;
  - (iii) the amount of the renewal fee;
- (iv) that, if the statements required under § 19-309 of this subtitle are not received at least 15 days before the license expiration date, a fee of \$ 10 per day shall be charged against the licensee until the statements are received; and
- (v) that the submission of a false statement in the renewal application or in the annual statements is cause for revocation of the license.
- (d) Periodic renewal. -- A licensee periodically may renew the license for an additional 3-year term, if the licensee:
  - (1) otherwise is entitled to be licensed;
  - (2) pays to the Secretary:
    - (i) a renewal fee of:
      - 1. \$ 200, if the licensee is an individual; or

- 2. \$ 400, if the licensee is a firm;
- (ii) payment for the cost of a fingerprint card record check by the Federal Bureau of Investigation; and
  - (iii) any late fee required under § 19-309 of this subtitle; and
  - (3) submits to the Secretary:
    - (i) a renewal application on the form that the Secretary provides;
- (ii) a complete set of the applicant's legible fingerprints taken on federal fingerprint cards;
- (iii) the statements required under § 19-309 of this subtitle and any other documentation that may be required by the Secretary to renew the agency license under this subtitle; and
  - (iv) two photographs of the applicant in a format approved by the Secretary.
- (e) Issuance of renewal. -- The Secretary shall renew the license of each licensee who meets the requirements of this section.

**HISTORY:** 1996, ch. 602, § 2; 1997, ch. 85; 2002, ch. 517.